

## Outstanding Actions List Barbican Centre Board and Finance Committee

Action	Status and Notes/Progress to date	Officer responsible	Date added	To be completed/ progressed to next stage
<b>Staff terms and conditions</b>	To pursue conversations around potential changes to staff terms and conditions associated with SBR targets.	Head of HR	May 2015 (Board)	Updates to be provided as work progresses.
<b>INVAC arrangements for Members</b>	Member Development Steering Group to be asked to consider offering INVAC training to all Members. Update: Steering Group considered request at 17 Feb 2016 meeting, City Surveyors have now been asked to progress arrangements for training.	Town Clerk	Jan 2016 (Board)	City Surveyor to arrange training and Town Clerk to produce updated guidance and information to be produced for Members' Handbook.
<b>SBR Update</b>	Financial data to be added in respect of the mapping of savings across years.	Managing Director	March 2016 (Finance)	Table included in new version of report.
<b>Salary Expenditure</b>	Breakdown of expenditure on salaries to be provided to Finance Committee Members.	Head of Finance	March 2016 (Finance)	Complete (note circulated 8/3/16)
<b>Security Update</b>	Update on implementation of security recommendations and business continuity plans to be provided.	Managing Director	March 2016 (Board)	Informal meeting held on 19 April; update report and business continuity plan on agenda for May Board meeting.
<b>Carry-forwards</b>	Clarification to be sought in respect of the limit for budget carry-forwards across years.	Head of Finance	March 2016 (Board)	Oral update to be provided at May Board meeting.
<b>Daytime Screenings and Surtitles</b>	Director of Arts to explore possibility of increased daytime cinema screenings and use of surtitles during theatre performances.	Director of Arts	March 2016 (Board)	Update on daytime screenings included in Directors' report; Head of Theatre to speak separately to relevant Member re surtitles.